

# OCTE Grant Application

**On your application, please include the following:**

<p>Your name Date Your position Your school Contact information: Address, phone number(s), and email address</p>
<p><b>1. Introduction:</b></p> <p>Please provide background information on yourself, your student population, your community, and past successes you have had working with students.</p>
<p><b>2. Need/problem statement:</b></p> <p>Describe the problem or need that this project will address.</p>
<p><b>3. Goals and Objectives:</b></p> <p>Specify the goals and objectives of the project?</p>
<p><b>4. Activities:</b></p> <p>List the activities that will occur in the course of the project and provide a timeline.</p>
<p><b>5. Evaluation:</b></p> <p>Describe the methods you will use to evaluate the success of the project.</p>
<p><b>6. Budget Narrative:</b></p> <p>List all expenses of the program and explain how they fit into your project.</p>
<p><b>7. Presentation:</b></p> <p>Identify how you will share results (conference session, OCTE newsletter, and/or <i>Oregon English Journal</i>).</p>
<p>Please mail or email these materials by November 1 or July 1 to:</p> <p><b>OCTE Grant Application, P.O. Box 9126, Portland, OR 97207-9126</b> or <b>octeorg@gmail.com</b></p>